



DELHI PUBLIC SCHOOL

TRANSFER CERTIFICATE APPLICATION

Date

STUDENT'S PARTICULARS (In BLOCK Letter)

Name

Class..... Section..... Admission Number

Father's/Guardian's Name.....

Address for future communication.....

Phone Number (R).....(0)

Mobile Number E-mail

REASON FOR APPLICATION

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SECURITY DEPOSIT REFUND

Please adjust any fees/fine that stands in my ward's name against Security Deposit. Balance, if any, may be refunded to me through Cheque/DD/Pay Order through self-addressed envelope attached.

Name in whose favour cheque is to be made
(In BLOCK Letter)

Signature of Parents.....

FOR OFFICE USE ONLY

Action Taken Report vis-a-vis T. C.

Last Date of Attendance.....

Initials of PA to Principal.....

Section	Name	Remark	Initials
1. Class Teacher			
2. Library Dues		Title	
		Accession No.	
		Price	
		Issued on:	
3. H & PE		Item Price	
4. Accounts		Education Fee Paid Up to	
		Transport Fee Paid Up to	
		Fine, if any	
5. Lab Dues			
6. Misc. Dues			

T.C may be issued

T.C may not be issued

Principal Signature.....

Date